

June 8, 2019

Mohican Swim Club Board Meeting Minutes

Call to order at 11:20am

In attendance from Board: Rick Hall (President), Lisa Owen (VP), Josette Skilling (Treasurer), Elizabeth Redisch (VP Pool), Katie Blot (Director), Elena Naum (Secretary).
In attendance from Bethesda Aquatics: Chuck Montrie

Dive Team

- The board approved Dive divisionals can be held at Mohican on 7/21, if needed. Old Farm is in line to host but has not gained approval from its board
- If Mohican hosts, Old Farm will staff the meet

Possible Future Project: Extension of the food service area - Josette

- The Board discussed the idea of a potential need for a more permanent space to help serve food during pool-wide and swim team events and possibly house the snack bar (relocated from its current location, next to the pool office)
- Space would be built to the right of the existing counter/serving area, where the temporary storage shed is located, and would include shelves to store food, and would be wired for electricity
- Space would be secure, with a retractable door/window in the front
- Josette confirmed that the "seasonal license" currently in place for Saturday concessions will be sufficient to cover the operation of this extension
- The board will revisit this before putting together the 2020 budget

Lifeguard Staffing

- High peak pool usage is currently 3:30p-6:30p
- It is often hard to have enough lifeguards on deck as well as one to staff the snack bar
- Rick recommends Bethesda Aquatics conduct a risk assessment to assure there are enough guards for the pool patrons, as an overabundance of caution is necessary
- Discussed lifeguard-to-patron ratios and what is acceptable
- Chuck agreed to sit down with Erin or Alex to discuss hours and coverage
- Board agreed to make formal, by Rick sending an email, which areas of the pool deck the guards are responsible for guarding, namely the water and the pool deck
- It was agreed that an increase in guard coverage during peak times is necessary and also agreed that peak times will change once the MCPS school year ends

Snack Bar

- To date, there has been \$3,800 in revenue at the snack bar and about \$2,000 in cash from the snack bar, time trials and (now the meets). Bills were sent out for

the May on accounts and once those are all paid, there will be a report of that amount collected.

- Wagshal's quote for fresh food (sandwiches and salads) was too high
- Shane, Josette and Michael have reached out to Bethesda Market and Mac Market to submit proposals which will hopefully be lower in cost

Code of Conduct

- It is customary for teams in our area operate to adhere to a Code of Conduct
- Mohican team reps will look to implement a code of conduct to be signed by swimmers and their parents this season
- The code of conduct will outline expectations for all involved and provide the framework necessary to encourage mutual respect and a positive summer swimming environment
- Katie Blot offered to handle this with the swim team coach to ensure its execution.

Budget Update – Josette

- Josette met with the swim team reps. The team has expanded its list of swimmers which has brought up income, but also had to delete about 16 children who were not ready to join the team yet
- The banquet budget is increased to \$2,500 this year for the banquet facility. We will meet at the beginning of July to ensure there is adequate funding at the end of the season to pay for the rest of the banquet. There may need to be a cost increase.
- Shane has asked that all board members volunteer at the pool's special events, including the Adult Party, Crabfest and the party at the end of the year
- Based on last year's success, Pat and Catelyn will be paid to help at the parties again
- Elena will work with Shane to put together a board-only SignupGenius for Adult Party and Crabfest help

Update from Bethesda Aquatics – Chuck

- The pool's Hazmat permit was lost/misplaced during the renovation so Chuck paid \$2,200 for a new one.
- Per the contract, Bethesda Aquatics secures the following permits for the pool: Hazmat, Operating and Snack Bar, and gets reimbursed for these by board approval from the pool's budget
- It was discussed that the number of early morning lap swimmers seemed low. This was attributed to a possible lapse in the ability of the guards to properly log in an early bird member.
- It was concluded that the pool will implement a system of photographs attached to each member's name, in order to ensure the identity of the members.
- The photographs will be obtained in the following steps:
 - We will send an email to the pool members, requesting for each family to upload current photos of each member in Member Splash

- On a specified date, there will be one or two guards responsible for taking photos of members whose profile may be missing a photo.
- Then after that at check-in, if there is not a photo the guards will take one at the front desk and add it to the member account.
- After the above two steps have been completed, if there are still members who have not attached a photo to their profile, a photo will be taken by the guard at the check-in desk

Duathlon – Lisa

- It is important to generate a lot of word-of-mouth for this event, in order to make it successful
- Lisa will contact board members of nearby pools to “spread the word”

Nominating Committee

- There will be several board positions that will need to be filled next year
- The board brainstormed some names for possible replacements to Treasurer and VP of Grounds. Michael has been approached to serve as President.
- The committee should be composed mostly of non-board members

Exploratory Committee Meeting – Lisa

- There will be a meeting at Lisa’s house on Thursday, June 20 at 7pm

Meeting adjourned at 12:25 pm.